ST GREGORIOS SCHOOL

Gregorios Nagar, Sector-11, Dwarka, New Delhi-110075

<u>Please furnish the Following Details for any kind of Query Related</u> to Fee.

In case the payment has been done by the parent and receipt is not showing in the ERP then kindly contact the below mentioned email with the following particulars within 3 days of making payment.

Kindly send us the following payment details as follows in this order only:

- 1. Ward Name & Admission No.
- 2. Class and Section
- 3. Payment Ref
- 4. Order No.
- 5. Transaction Amount
- 6. Transaction Date and Time
- 7. Mode of Payment- Like Debit Card / Credit Card / Net Banking
- 8. First and Last Four Digit of Card & Card holder Name, if the Payment is made through Debit / Credit Card
- 9. Bank Name, if the payment is made through Netbanking.

Screenshots also can be sent if it contains all the above details clearly.

Emails which do not contain the above relevant information will not be entertained at any circumstances.

Email ID - feehelpline.stgregoriosschool@gmail.com

Note:

It is also found that many parents are trying many attempts to make the payment in a given time.

It is advisable to make the payment a few minutes later after the first Unsuccessful transaction.

Always make the payment through our school website first, if not then try with the Edunext app.